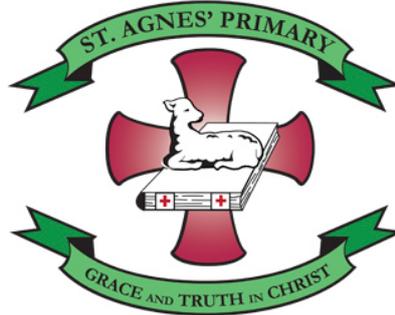


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ELECTRONIC DEVICES POLICY

St. Agnes' Primary School



OBJECTIVE:

St. Agnes' Primary recognises that electronic devices are an accepted and invaluable part of our modern lifestyle. This policy reflects the changing views and realities around the use of electronic devices. The increased ownership of devices such as mobile phones, digital cameras, MP3/4 players / iPods, iPhones, electronic devices (including wireless/3G) and personal electronic gaming consoles requires that school administrators, teachers, students and parents take steps to ensure that these devices are used responsibly. St. Agnes' Primary School acknowledges that some students may need to be in possession of a mobile phone at school for reasons relating to their safety travelling to and from school. The school recognises that, when used responsibly, mobile phones and electronic devices can be useful tools to assist with communications and safety, as well as the development of academic and social skills. However, when these devices are misused, they can be very disruptive to teaching and learning and in some cases cause harm.

AIMS:

- To ensure the use of mobile phones and other electronic devices does not interfere with the effective conduct of the school and classroom activities.
- To protect the privacy of individuals and minimise opportunities for harassment.
- To prevent access by students to inappropriate information, images or voice recordings.
- To ensure that procedures are in place to minimise theft and damage of mobile phones and other electronic devices.

IMPLEMENTATION:

- It is advised that parents give written permission to the principal for students to bring mobile phones or other electronic devices to school by outlining in writing the health, safety or personal reasons that justify the student being in possession of the device.
- Only 'G' rated games may be brought to school and played under supervision from school staff.
- Students with a mobile phone or electronic device must place the device in their school bag as soon as the student enters the school grounds.
- Parents wishing to communicate with their child during school hours must do so via the school phone.
- Mobile phones or other electronic devices, if brought to school, must not be taken (out of school bags) onto the school playground/toilets during lunch breaks or into classrooms, meetings, assemblies, school excursions camps or other organised activities. However; cameras are permitted for use where otherwise else stated (ie: Year 5/6 camps).
- Students, who bring a mobile phone or other electronic device to school, must clearly label the device with their name.
- St. Agnes' Primary School will not accept any responsibility for any loss, theft or damage to mobile phones or other electronic devices at school or school events. Nor will the school accept any responsibility for the loss, theft or damage of mobile phones whilst in possession of students travelling to and from school.

- Students must not use mobile telephones or other such devices to threaten, bully, intimidate or otherwise harass other people through SMS or text message, photographic, video or other data transfer system available on the device or for any illegal activity. Such activities may incur disciplinary action including suspension.
- Inappropriate use of cameras (still and video including voice recordings) from mobile phones or other electronic devices will not be tolerated. Students found to be using a camera/voice recordings inappropriately will incur disciplinary action.
- Improper use of mobile phones or electronic devices will result in: Disciplinary action as outlined in the Positive Management for Positive Learning Policy.
- Confiscation of the mobile phone or other electronic device will occur until such time as the parent or guardian is able to attend school to collect the device.
- Repeated infringements may result in the withdrawal of the agreement to allow the student to bring the mobile phone or electronic device to school.
- Laser pointers are banned from school. Any laser pointer found at school will be confiscated.

Please also refer to the BYOD Contracts that Years 5 and 6 students sign. (Attachment A)

REFERENCES:

It should be noted that it is a criminal offence (Section 85E of the Commonwealth Crimes Act) to use a mobile phone/electronic device to menace harass or offend another person. As such, if action as sanctioned by the Principal is deemed ineffective, as with all such incidents, the school may consider it appropriate to involve the police.

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ST AGNES' PRIMARY SCHOOL
PO BOX 5221 (BORONIA ST)
PORT MACQUARIE NSW 2444

Phone: 6583 7433

Fax: 6583 5884

Email: support@lism.catholic.edu.au

Web: www.pmacalism.catholic.edu.au

Bring Your Own Technology (BYOT) Acceptable Use Agreement

February 2016

In order to extend student learning, students at St. Agnes' Primary School are given the opportunity to bring their own technology device for use at school (these include iPads and other Tablets). Before permission can be granted, parents and students wishing to participate in this optional program must agree to the following conditions. Parents are asked to read these guidelines carefully, together with their child, before signing and returning this agreement to their child's class teacher. This program will commence for your child as soon as they have a device and this note is returned.

Student Responsibilities

1. All personal devices are brought to school at the owner's risk. St Agnes' Primary School or staff members are not responsible for theft, loss, or damage to devices either at school or in transit. We recommend that all devices are labelled with student names and that they are protected by some type of case. Families are encouraged to check their coverage for portable devices under their Home & Contents Insurance Policy.
2. Students are responsible for keeping the battery charged and ready for use each day. Provision will not be made for charging personal devices at school.
3. Students will use the school's wireless network. The use of 3G and 4G wireless connections are not allowed.
4. Students will respect themselves and others when publishing or communicating.
5. Personal devices will have all alarms and notifications turned off.
6. Students are to keep usernames and passwords secure and are not to share them with anyone.
7. Students will report any inappropriate behaviour or content directed at them or others.

Storage

8. Students will take their device home each night and will not store the device overnight at school.
9. The primary purpose of the use of personal devices at school is educational and students will refrain from using personal devices outside of their learning time. Devices will be stored during breaks in a locked compartment.

Usage

10. Students will set social networking security settings to private. Social networking sites and apps will not be permissible at any time at school.
11. Students will only use devices when directed by their teacher.
12. Students will keep personal information private.
13. No technical support is provided for personal devices at school.

14. Personal devices are not to be used for inter telephoning) at any time, unless authorised by a teacher.

15. Students should not take photos, video or sound recordings of other students or members of staff without their knowledge or consent. They are not allowed to post/share photos, videos or sound recordings taken at school without the permission of the school or teacher. (Distribution can be as small as emailing/texting to one other person or as large as posting image or video online).

17. Personal devices are not to be shared with other students, as all students still have access to school devices.

18. The school reserves the right to inspect the student's personal device if there is reason to believe that the student has disregarded school guidelines, school rules or has engaged in other misconduct whilst using their personal device.

19. Disregard of this User Agreement will result in the student being restricted to using a school device.

This agreement must be signed and returned to your child's class teacher prior to your child bringing their device to school.

Kind regards



Ginaya Yarnold
Principal

Bring Your Own Device Parent & Student User Agreement

As a student, I understand and will abide by the above conditions. I understand that any disregard of the above guidelines may result in the loss of my device privileges.

As a parent, I understand that my child will be responsible for abiding by the above guidelines. I have read and discussed them with him/her and they understand the responsibilities they have in the use of their personal device at school and in travelling to and from school.

I give permission for my child name: _____ in Class: _____ to bring his or her device to school each day.

Device Serial Number: _____ (optional)

Student Signature: _____ Date: _____

Parent Signature/s: _____ Date: _____

